

Technology Plan for 2018-2020

Technology is an integral part of library service. All library staff are expected to be able to provide an adequate level of service to patrons to troubleshoot or assist with technical issues.

Inventory: The library's physical inventory, which includes technology hardware, is conducted on an annual basis. This inventory is available upon request.

Goal: Implement an annual technology replacement schedule that includes computers and other needed equipment. (Goal—two computers a year)

Goal: Continue to play a role in Internet and increased bandwidth options for the Rossville community by collaborating with other key players such as the city, county, and school district.

Goal: Offer one-on-one computer trainings on an as-needed basis. Promote Learning Express as a training tool open to the public.

Annual Evaluation: The Technology Plan will be evaluated annually along with the Library's Strategic Plan.

Budget: The annual library budget shall include sufficient resources to meet the goals stated above.

Future: Consider intensive staff training to provide more in-house technology capabilities.



Strategic Plan for 2018-2020

Why a strategic plan?

A strategic plan provides the direction and scope of an organization over the long-term. A plan helps us determine what we want to achieve, how we will achieve it, and how we know how we are doing.

Library Mission

Your gathering place. Your innovative resource. A small library with big capabilities.

Library Values

- ◇ We value the opportunity for lifelong learning.
- ◇ We promote intellectual freedom and free access to information, materials, and services.
- ◇ We value reading and literacy.
- ◇ We preserve and share our community's history.
- ◇ We offer outstanding customer service by providing an educated and well-trained staff.
- ◇ We provide opportunities for those in the community to meet and interact.
- ◇ We make modern technology available to all.
- ◇ We make information available in an expedient and user-friendly way.
- ◇ We collaborate with other organizations to the benefit of the community.
- ◇ We respect the American Library Association's Library Bill of Rights and Core Values of Librarianship.
- ◇ We provide a clean, accessible, and inviting place to be.

Excellence must be defined locally—it results when library services match community needs, interests, and priorities.

People — Community

Goal—We are committed to enriching the quality of life for Rossville residents through our services, community outreach, and partnerships.

- ◇ Continue to develop after-school programs for children ages 6-13
 - ◇ Develop and maintain a recognized structure for programs to increase public awareness and buy-in to the programs
 - ◇ Research to find a partner for after-school snacks to accompany programs and/or as a stand-alone service to children after school
- ◇ Enhance services for senior-citizens
 - ◇ Maintain and enhance regular programs for senior citizens such as book club and bingo while exploring options for new programs
 - ◇ Reach out to the Rossville Senior Center for partnership opportunities that strengthen the missions of both organizations and ultimately provides better service to the elderly in our community

People — Library Staff & Volunteers

Goal—Have well trained and equipped staff and volunteers who enjoy working at the library and are able to effectively help our organization achieve its goals.

- ◇ Encourage professional development and training of all staff to improve quality of interactions with patrons
 - ◇ Develop a staff and board training matrix that offers flexibility but also maintains accountability that training is being completed on an annual basis (matrix completed by July 2018)
- ◇ Improve volunteer engagement and management
 - ◇ Recruit more volunteers to work on our local history and genealogy projects, especially manual transcription

Our Collection

Goal—Collections are thoughtfully managed with an eye toward providing what is current, popular and useful, along with the best of the cultural and historical record of our community.

- ◇ Focus on digital collections in the 2019 and 2020 library budgets by increasing the amount we spend in these areas (most likely through cost sharing with NEKLS and the State Library of Kansas)
- ◇ Continue to make measurable progress on our history and genealogy materials
 - ◇ Complete indexing of all obituaries by end of 2019
 - ◇ Long-term goal: to have all local materials indexed and scanned by 2021 (Rossville sesquicentennial)

Place

Goal—To be a community hub with a facility that is convenient, comfortable and inviting for quiet study and civic engagement.

- ◇ Continue to investigate and facilitate expansion of existing building
 - ◇ In conjunction with or independent of expansion, remodel existing library

Programming

Goal—Provide events, programs, and classes that are of value to our community.

- ◇ Explore partnerships to improve community health and wellness
 - ◇ Partner with school district to continue summer meal program
 - ◇ Explore options to partner with school district for summer programming
- ◇ VITA longevity planning
 - ◇ Maintain a sufficient quantity of volunteers to meet the program's demands